

County Council Officer Elections

All,

It is time to choose our County Council Officers for the upcoming 4-H year. (2020-2021)

According to your current by laws that were submitted to 4-H Connect, you will need to elect the following offices:

President

- (a) To preside at all meetings of the club, enforce the bylaws and exercise supervision over the affairs of the club.
- (b) To appoint standing and special committees.
- (c) To serve as an ex-officio member of each committee, except the nominating committee.

First vice-president

- (a) To assist the president.
- (b) To perform the duties of the president in the absence of that officer.
- (c) To serve as chairman of the program committee.
- (d) To help plan all club educational programs one year in advance.

Second vice-president

- (a) To assist the president.
- (b) To perform the duties of the president in the absence of that officer and first vice-president
- (c) To serve as chairman of the recreation/social committee.
- (d) To help plan recreation and refreshments for each club meeting and plan special social events of the club.

Third vice-president

- (a) To assist the president.
- (b) To perform the duties of the president in the absence of that officer, the first vice-president and the second vice-president.
- (c) To serve as chairman of the membership committee.
- (d) To help enroll members into the club and oversee promotion and recruitment of new members.

District council delegate

- (a) To serve as a delegate to the District 4-H Council.
- (b) To keep the club informed of the District 4-H activities and assist in the coordination of local and county activities.
- (c) To encourage all 4-H members to become involved in county and district 4-H activities.

Secretary

- (a) To keep a full and correct record of all proceedings of the club.
- (b) To have charge of club correspondence.
- (c) To keep the roll and read the minutes at each meeting.

Treasurer

- (a) To help prepare a budget for approval by the club annually.
- (b) To receive, hold and pay out all monies of the club as designated by the adopted budget. Any expenditure(s) not included in the budget must be approved by the executive committee.
- (c) To keep an accurate record of the receipt, expenditures, and reconciliation of all funds.
- (d) To present a financial statement when requested to do so.

(e) To serve as chairman of the financial committee.

Reporter

(a) To report activities of the club to the local news media.

(b) To report activities in the county 4-H newsletter.

(c) Submit 4-Her of the week on Williamson County social media pages

Parliamentarian

(a) To provide advice to the presiding officer on parliamentary procedure.

(b) To instruct members in correct parliamentary procedure.

The rules outlined in your bylaws state:

- If you held an office position this year, you may NOT hold the same position in the upcoming year.
- The current County Council President will go to the Parliamentarian position.
- The by-laws state that you must be an active member of 4-H at either the Junior, Intermediate, or Senior levels. **It is encouraged that you be at least a senior level 4-H member to run for office.**
- Any member may run for office in County Council, regardless of your local club position.

The election process:

- Candidates will submit a two-minute video stating what office you are running for and why you think you are the right fit for the position, as well as a typed outline of your speech by **August 21, 2020** at 4:00pm.
 - o Submit to wilco4h@gmail.com
- Videos will be made available for viewing on **August 24, 2020** by 4:00pm.
- Each club will get three votes per officer position.
 - o We have 13 clubs so there will be 39 votes.
 - o Only the President, and two County Council Delegates may vote from your club.
 - o If someone is running for multiple offices, you may only vote for them once. So, pick which office you think they would be BEST at and vote for them for that one.
- Once an individual gets elected to one position, they are no longer eligible to run for another.
 - o Ex. Someone runs for President and Vice President, they win the election for President, then they are no longer eligible for Vice President.
- The election will be held **August 27, 2020** at the County Extension Office.
 - o Will be come and go starting at 8:30am.
 - o Voting will close at 8:00pm.
- There will be a list at the office with those eligible to vote from each club.
 - o **EACH CLUB WILL GET 3 VOTES FROM PRESIDENT AND COUNTY COUNCIL DELEGATES.**
- There will also be voting profiles set up for each candidate to you can look back for a refresher in case you forget information from the video.
- Results will be released **August 28, 2020** by email and social media post.
- New officer training will be **August 29, 2020** from 9:00am-12:00pm at the CEO.