

Lee County Recordbook Training

Phase 1

Intermediate Order

- Check Sheet
- Personal Information Page
- Story and Photo Portfolio (10 page max.; 3-page min. text; 3-page min. photos)
- Intermediate Report Form
- Prior year's report forms (prior year to be judged)
- Additional Photo Pages (for those entering photography category only; up to 6 pages maximum)

Senior Order

- Check Sheet
- Personal Information Page
- Story and Photo Portfolio (10 page max.; 3-page min. text; 3-page min. photos)
- Senior Report Forms I-VII
- Prior year's report forms (previous 3 years to be judged)
- Additional Photo Pages (for those entering photography category only; up to 6 pages maximum)

FOR ALL AGE DIVISIONS, ONLY INCLUDE ONE YEAR'S WORTH OF INFORMATION ON THE CURRENT YEAR'S FORM.

The group will start on their story and photo portfolio. With this being said I would recommend they you pick a Record book category from below:

Beef Citizenship & Civic Education Clothing & Textiles Communication and Expressive Arts Open Companion Animals Consumer Education Dairy Entomology Family Life Food & Nutrition Gardening & Horticulture Goat Health Horse Housing & Home Environment Leadership	Natural Resources Personal Development Photography Plant & Soil Science Poultry Public Speaking Rabbit Recreation Safety Science, Engineering & Technology Sheep Shooting Sports Swine Veterinary Science Wildlife & Fisheries
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Once you have decided on a category start putting pen to paper. Below are some of the requirements for this section of the record book:

For intermediate and senior age divisions, the 4-H Story and Photo Portfolio can be no more than 10 pages. The story should focus on information for the current 4-H year; however, it may also include information from prior years. The story must be at least three pages of double-spaced type and use a minimum of a 10-point or equivalent size font for the text. The story should also include a minimum equivalent of three pages of photos. Photos should depict 4-H project work and activities with focus on the current year, but may also include previous year’s photos. Photo captions may be used to help convey what is illustrated in the photo, but captions are not required. Story and photos may be combined. The remaining four pages are up to the member, which can include additional text, photos or left out completely. There is no requirement to use all 10 pages. For those entering the photography category, up to 6 additional pages of photos may be added.

Intermediate and Senior age divisions should title their story as follows: “My 4-H _____ (Recordbook Category) Story and Photo Portfolio”. Example: “My 4-H

Horse Story and Photo Portfolio". The member may add a subtitle to the story and photo portfolio; however, each story must begin with this title. The story should include such information as:

- Information about yourself, your family and your community
- When and why you joined 4-H
- Project Goals
- Things about your involvement in the recordbook category you are entering and the most important things that you have learned in 4-H
- Highlights of other 4-H projects and activities
- How 4-H has helped you become a better leader and citizen and what you have learned through your community service and leadership activities
- How being a 4-H member has helped you set goals (tell what the goals are) and develop new interests, and if 4-H has influenced your future plans or career goals

The photos used are a very important part of the 4-H Story and Photo Portfolio. Photos should reflect growth, development and involvement in the member's 4-H career. Use photos that show the member doing things, learning and teaching others, and especially having FUN in 4-H. Use photos that show the main project, other projects, leadership, community service and other 4-H related pictures. Photos depicting family activities, livestock auction, U.I.L., sports events, other school events (non-4-H related photos) are discouraged. Color and/or black and white photos, clear sharp copies of photos (scanned and/or color copied), and newspaper photo clippings can be used; however, they cannot overlap and must be fastened securely. No newspaper stories are allowed.

I have attached an example of the first phase in a record book for your reference. If you have any questions please let me know.