image001.jpg**4-H Project Record for all Animal and Poultry Projects**

**(Complete this page at the beginning of project)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Beef, Poultry, Goat, Swine, etc) 2018 - 2019

Name of Project Year

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County: La Salle\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip:\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years in 4-H:\_\_\_\_\_\_ Years in Project:\_\_\_\_\_\_\_\_

Age as of September 1, 2018:\_\_\_\_\_\_ Birthdate: (Month/Date/Year)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of 4-H Club: (Circle one) Cotulla 4-H Club Encinal 4-H Club

**Planning Your Project**

What are your goals for your project this year?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Goals ! Date Accomplished

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This project was planned and began:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of 4-H Member

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent or Guardian

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of County Extension Agent

What is a A 4-H project is the center of the 4-H experience. Projects are selected by

4-H Project? members, parents and leaders based on interest, abilities, family situation, facilities and availability of leadership for the project. A member who enrolls for the first time is encouraged to take only one project. As a member gains knowledge and experience, the size of the project may be increased and additional projects selected. At the age of 12 or 13, a member should consider developing a project plan based around a major project. This plan will guide the member throughout the rest of his or her 4-H career. Projects continued year after year should be increased in size and varied in learning experiences when possible. When enrolling for additional projects, try to include projects related to other project work. For example, a foods project might be complemented with gardening and poultry projects, or a livestock project might be complemented with veterinary science, safety or woodworking projects.

Who can have a Any boy or girl, ages 8 or 9 and in the third grade through 19, who is

4-H project? enrolled as a 4-H member through 4-H Connect.

How is a project A project may be conducted by participating in a project group with

conducted? instructions from a project leader or by planning and conducting a 4-H project with the help of the County Extension Agent.

How is a project A project is completed after activities are over and the project record is

completed? turned into the County Extension Agent. One 4-H project, including a project record, should be completed each year.

Why are records Record keeping is an important part of the 4-H program. Records: (1) teach

included as a part? the skill of recordkeeping, (2) encourage good work, (3) show progress, growth and accomplishment, (4) help direct future plans and (5) help determine recognition.

**Instructions for the Project Record**

How do I prepare the PLAN, DESCRIBE, AND TAKE INVENTORY OF THE PROJECT.

record book at Complete page one and the description and beginning inventory on page

the beginning of three with the help of a parent and/or leader. The 4-H member, parent and

my project? leader sign on page one after discussing the plans and goals, the project and record requirements.

How do I prepare CONDUCT PROJECT AND PARTICIPATE IN PROJECT ACTIVITIES

the record book As the project is conducted, management and activity records should be

during my project? kept on a daily, weekly or monthly basis.

How do I prepare SUMMARIZE PROJECT AND DETERMINE FINAL RESULTS. 4-H

the record book projects end when animals or poultry are sold, at the end of the 4-H year

at the end of in March or at the time records are turned in to the County Extension

my project? Office. Total the columns in the Management Record and complete the inventory at the end of the project to determine profit or loss. Complete optional records if they apply and the project summary. The total project record is reviewed by the 4-H member and leader and then signed.

**2**

**Type of Animal or Poultry Projects**

The total 4-H animal or poultry project may include one or all of these projects and may involve more than one animal or poultry item in any type:

1. Market or Training and Developing Project: Any project bought for the purpose of feeding, developing and/or training for sale.

2. Breeding and/or Production Project: Any project bought or raised and used for the purpose of breeding and/or producing animals.

3. Management and Training Project: Any project bought or raised and used for the experience of management and training.

**Project Description**

Describe the 4-H project including the beginning inventory at the beginning of the project. The ending inventory should be completed at the end of the project and will be the beginning inventory for next year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Project** | **Number or Names** | **Breed** | **Sex** | **Age** |
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**Inventory of Animals and Equipment**

|  |  |  |  |
| --- | --- | --- | --- |
| **A. Beginning of Project** | **Amount** | **B. End of Project** | **Amount** |
| Number of Animals or Fowl \_\_\_\_\_\_ | $ | Number \_\_\_\_\_ | $ |
| Equipment | $ | Equipment | $ |
| Other | $ | Other | $ |
|  | $ |  | $ |
| **Total Value** | $ | **Total Value** | $ |
| Cost of animals or fowl purchased and their expenses (Total expenses from page 4) | $ | Earnings, savings or sales during the year (Total income from page 5) | $ |
| **Total A** | **$** | **Total B** | **$** |
|  |  | **Total A** | **$** |
|  |  | **Project profit or (loss)** | $ |

3

**Management and Expense Record**

Keep daily, weekly or monthly records of project. Do not wait until the end of the project year to fill in the blanks. **(Duplicate this page if necessary)**

Include Animals, Feed, Equipment, etc.

Purchased or Value of These if Home Grown

**Expenses other than health**  **Health Costs and Records**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Amount and kind** | **Cost** | **Date** | **Action Taken** | **Cost** |
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|  | **Total** |  |  | **Total** |  |

4

**Income and Labor Record**

Include Animals or Fowl Sold or Used May be recorded on a weekly

at Home, Premiums Won, Earnings, etc or monthly basis

**Income** **Labor Record (hours)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **What** | **Amt**  **$** | **Inclusive Dates**  **From:** | **To:** | **Activity**  **(includes: Grooming, Feeding, etc.)** |
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|  | **Total ($)** |  | **Total** | **(Hours)** |  |

5

**Activities Record**

(Record activities and things learned as you complete them during the year)

List specific things learned from this project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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List all activities: demonstrations, talks, judging activities, exhibits, clinics, workshops, tours, shows, etc. participated in and related to this project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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List awards and recognition: medals, ribbons, trips, plaques, scholarships, etc received in this project:

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Leadership: List what you did to assist others in this project. Explain briefly what you did, include numbers of people taught and involved and list the results for each item:

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6

**Project Summary**

(Complete this section at the end of the project)

Write a brief paragraph explaining what your project has meant to you, including things learned, any unusual or interesting experiences, goals accomplished and future plans.

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This project was completed and reviewed:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of County Extension Agent