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To:

Cooke County 4-H and the \_\_\_\_\_ 4-H Club/Project Group are excited to have your family participated in a variety of fun educational programs during the 2020-2021 4- H year!

In order to do our best to engage all families, the Cooke County 4-H Program may look a little different than in previous years. The health and safety of all 4-H members, volunteers, parents, guests, and staff is the top priority of Texas 4-H and Texas A&M AgriLife Extension. The purpose of this letter is to help reduce the risks associated with the spread of COVID-19 and to ensure you that we are taking steps to reduce the spread, while providing fun educational programs for youth in Cooke County.

**The following guidelines from the Texas Department of Health & Environment and the Centers for Disease Control (CDC) and Texas A&M AgriLife Extension should be followed to protect yourself and others during 4-H Club meetings and other 4-H programs.**

1. Stay home when sick and avoid contact with other people unless you need medical attention
2. Follow common-sense steps such as washing your hands often and well; covering your coughs and sneezes; and cleaning and if soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol
3. Avoid touching your eyes, nose, and mouth with unwashed hands
4. Avoid close contact with people by staying at least 6 feet apart
5. Wear cloth face coverings in public settings where social distancing is difficult to follow
6. Wipe down all common surfaces as recommended by the Center for Disease Control (CDC).  
 Common surfaces include tables, counters, doorknobs, light switches, counter tops, handles, phones, keyboards, toilets, faucets, chairs, etc.

All 4-H family members planning to attend any Texas 4-H function will need to submit their **Covid19 Screening Form** prior to or at check-in of the 4-H meeting or activity they will be attending. 4-H Club Managers and Project Leaders will have a copy of the form available at the check-in area.

It is important for 4-H families to check with their 4-H Club Manager or Project Leader to confirm if an educational program will be held in-person or through a virtual platform. The person to contact for the \_\_\_\_\_ (name of club or project group) is \_\_\_\_\_ (name of leader), who can be reached at \_\_\_\_\_ (e-mail or phone number).

To ensure Texas 4-H can continue to conduct educational programs within the community, we request for 4-H club and project groups to work in accordance with current guidelines of the local Health and Human Services Department. By following the above best practices, we hope to offer more opportunities for youth to interact face-to-face, within parameters provided by county health officials. If you have any questions regarding the above recommendations and guidelines, please contact [Phyllis Griffin CEA 4-HYD at pagriffin@ag.tamu.edu](mailto:pagriffin@ag.tamu.edu).