

# Council Delegate



- **General Duties**

- Represent your club at County Council meetings
- Report on club activities and decisions at County Council meetings
- Report on County Council activities, decisions, and committee reports at club meetings

- **Giving Club Reports to the County Council**

**What to include in your report:**

- Your name, your club's name, and the date, time, and location of your club meeting
- Topics discussed under new business, old business, and announcements (Activity dates, activity ideas, contests, etc)
- Decisions made by your club (Donating money, activity dates, elections, etc)
- Activities your club did (community service, workshops, contests, leadership, etc)

**Which of these items on the agenda would you include in your report to the County Council? (circle all that apply)**

Who led the American Pledge

The program of the meeting, which was a community service activity

The minutes were approved as read

An announcement that your club is hosting a mock-livestock show

- **Giving Council Reports to Your Club**

**What to include in your report:**

- Your name, your club's name, and the date, time, and location of the County Council meeting
- Topics discussed under new business, old business, and announcements (County-wide activity dates, activity ideas, contests, etc)
- Decisions made by the County Council (County apparel, County-wide activity dates, elections, etc)
- Activities the Council did at the meeting (the program, recreation, etc)

**Scenario: The County Council decided that the new Cooke County T-shirts will be green and will be designed after an option from the Barefoot Website. The cost for each 4-Her to buy a shirt will be \$15. What details should you NOT include in your report to your club? (circle all that apply)**

- A picture or description of the T-shirt will look like
- Why you think the shirt should have been teal and not green
- How much the shirt will cost
- How long the debate about the T-shirt was

-----**Tips**-----

- Get the dates of club/council meetings ahead of time
- Attend club and council Meetings
- Understand parliamentary procedure: you'll vote on issues on behalf of your club at County Council meetings
- Get copies of the agenda for club and council meetings

