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BURLESON COUNTY 4-H CLUB & PROJECT MEETING MONTHLY REPORT FORM

This form is due to the Burleson County Extension office one week following each club meeting.

(Club managers can attach monthly printed agenda and complete necessary blanks. It is important that all clubs provide this information since it must be incorporated into our monthly reporting process.)

Name of 4-H Club or Project Group: _____

Date of Meeting: _____ Person Reporting: _____

Total in Attendance: _____ Number of Females: _____ Number of Youth: _____

Treasurer's Reported Balance: _____ Did you discuss upcoming opportunities: Y or N

Unfinished Business - Reports on past club/project group events, evaluation, recognition: _____

New Business Planned – Club project activities, community service, programs, etc: _____

Educational Program or training for the month: _____

Community Service Project for the month and person in charge:

Dates for future club activities and fund raising activities: _____

Other major concerns or needs: _____

